

U.S. National Arboretum

Volunteer Registration Special Event or One Day Service Agreement

I understand that my services are on a volunteer basis without compensation or reimbursement for any incidental expenses. I am permitted access to the work site only during my approved duty hours. I am not considered a Federal employee except for the purposes of the Federal Employees Compensation Act and the Federal Tort Claims Act and will not be eligible for health insurance, life insurance, retirement or any other benefits. My services may not be credited for civil service retirement purposes if I am later employed by the government, though work may count as experience for qualifications purposes.

I understand that permission must be given by my supervisor before I operate any government equipment or motor vehicle or handle any property, that it may be used for approved, official purposes only, and that I may be held responsible for any unreasonable damage. I am not authorized to represent the agency in any matter or proceeding, nor expend government funds. Any inventions made during the assignment must be submitted to ARS for determination of rights. Prior approval must be obtained prior to publishing the results of any work, study or research.

Further, I understand that I serve under the supervision of a Federal official and that my service may be terminated at any time.

(Signature) _____

Please Print:

Name Date Hours to Work

Address

Telephone (day) (evening)

Emergency Contact (day telephone)

Event/Arboretum Project: _____

Signature of Arboretum Supervisor

Date